CPD Exemption Request Form
CPD Cycle 2019 – 2020

RIA I CPD Policy states:

“The RIAI CPD Policy came into force on 1st October 2009 and applies to any person who is registered on the Register for Architects (registrants) and to RIAI members in all categories - Fellows, Members, Architectural Technologists - except those who are no longer professionally active. For those on maternity, parental, carer, or long-term sick leave, not involved in architecture or construction, or unemployed it will be deemed sufficient to complete 20 CPD hours through Structured or Unstructured CPD including, where possible, relevant online programme provision.”

In order to claim an exemption for the 2019-2020 cycle your maternity, parental, carer, long-term sick leave or unemployed status must extend past the 1 January 2020. Registrants/Members who wish to apply for an exemption for any of the reasons listed above must complete this form and return it with the appropriate evidence documents (see below) to the RIAI CPD Section before 31 August 2020. Exemptions granted in the previous cycle do not carry over to the next cycle; a fresh application must be made in this instance.

Note: The RIAI will confirm by email if your application for exemption is granted. Verbal confirmation will not suffice.

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<thead>
<tr>
<th>Member Name:</th>
<th>Member Number:</th>
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<tr>
<td>Leave Start Date:</td>
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<td>Leave End Date:</td>
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<td>Reason for Exemption:</td>
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Evidence must be addressed to you/refer to you by name.

Confirm which type of evidence you are submitting to accompany your application: (Tick)

Maternity Leave (Doctor’s Certificate/letter or letter from Social Welfare)

Unemployed (Social Welfare Receipt/Letter)

Parental Leave/Carer (Social Welfare Receipt/Letter)

Long-term Sick Leave (Doctor’s Certificate/letter or letter from Social Welfare)

Not involved in architecture or construction (Letter from employer or other independent evidence of current occupation)

Please see our Privacy Statement which has been created to demonstrate our commitment to the privacy of your personal information and explain our use of your personal information under applicable Data Protection legislation.

http://www.ria.ie/about-this-site/privacy-statement/