FOR OFFICE USE ONLY
APP NO:

ROUTE T 1
ADMISSION TO ARCHITECTURAL TECHNICIAN MEMBERSHIP OF THE RIAI

RIAI

Application Form

Please complete this form legibly in blue or black pen

Surname **Forename/s**

☐ **Home Address**

☐ **Work Address**

Please tick your preferred correspondence address

Home Telephone **Mobile Phone**

Work Telephone

☐ **Work Email** ☐ **Personal Email**

Please tick your preferred correspondence email

Date of Birth (dd/mm/yyyy) **Nationality**

I attach (tick boxes as applicable)

☐ Evidence of Identity (Copy of Passport/National ID)
☐ Summary CV (see Curriculum Vitae Format)
☐ RIAI Payment Form and Assessment Fee
☐ Practical Experience Form/s
☐ Copy of Degree/Diploma from a three year full-time qualification in Architectural Technology, recognised by the RIAI:

- ☐ Dublin Institute of Technology, Bolton St. — Qualification date 1975 and after is valid
- ☐ Limerick COACT/Limerick Institute of Technology — Qualification date 1986 – 2000 is valid
- ☐ Waterford RTC/Waterford Institute of Technology — Qualification date 1989 and after is valid
- ☐ Cork RTC/Cork Institute of Technology — Qualification date 1989 – 1999 is valid

OR ☐ RIAI Architectural Technician Entry Examination Certificate

OR ☐ Copy of Qualification in Architectural Technology awarded outside the State
☐ Evidence of Recognition of Qualification in Architectural Technology*
☐ Course Syllabus*
☐ Original Academic Transcript*
☐ Transcript Evaluation Fee*
☐ Evidence of English language proficiency (if applicable)

In addition I have arranged for
☐ Verification of Qualification in Architectural Technology Form**
to be sent directly by the awarding body to the RIAI

* Applicants with qualifications recognised by the RIAI or who have passed the RIAI Architectural Technician Entry Examination need not submit these
** Applicants who have passed the RIAI Architectural Technician Entry Examination exempt

8 Merrion Square, Dublin 2 - T +353 1 676 1703 F +353 1 661 0948 - www.riai.ie

The Royal Institute of the Architects of Ireland
The Registration Body for Architects in Ireland

PROMOTING REPRESENTING
REGULATING ARCHITECTURE

RIAI

Declarations

Please make the following declarations by placing a tick in the relevant box.

Have you ever been convicted of a relevant* criminal offence?	☐ Yes	☐ No
Have you ever been subject to any sanction, including reprimand, suspension or expulsion, by or from any professional or regulatory body in any country?	☐ Yes	☐ No
Have you ever been refused admission or Registration by any professional or regulatory body in any country?	☐ Yes	☐ No
Are there at present any proceedings under way which might affect your status in respect of any of these matters?	☐ Yes	☐ No

If you have answered 'Yes' to any of these questions please supply details.

I also declare that all of the information supplied as part of this application is, to the best of my knowledge, true in every respect and that all relevant matters have been disclosed.

I agree to the RIAI retaining the information submitted in this application for the purpose of maintaining a database of members for statistical reporting and for use in relation to any future application, should this application be unsuccessful.

☐ I agree ☐ I disagree (A copy of the RIAI's data retention policy can be found at www.riai.ie)

Signed **Date**

ATTACH PASSPORT SIZE PHOTOGRAPH HERE

Your Application with all necessary documentation and the appropriate Application Fee should be sent to:

ADMISSIONS
RIAI
8 MERRION SQUARE
DUBLIN 2

Note*: A 'relevant' offence is one which relates to/would have a bearing on an architectural technician's duty of care to a client or to any other person/s who might be affected by his/her professional activities.

Note 1: Any document in a language other than English should be accompanied by a certified translation.

Note 2: If the name on any documents you are attaching differs from the name you now use you should provide relevant deed poll or marriage certificates.

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