ROUTE M
ADMISSION TO THE RIAI REGISTER FOR ARCHITECTS AND TO RIAI MEMBERSHIP

Application Form

Please complete this form legibly in blue or black pen

Surname: **Forename/s:**

Please tick your preferred correspondence address

☐ **Home Address:**

☐ **Work Address:**

Work Telephone: **Home Telephone:**

Mobile Telephone:

Please tick your preferred correspondence email

☐ **Personal Email:** ☐ **Work Email:**

Date of Birth:(dd/mm/yyyy) **Nationality:**

I hereby apply for admission

☐ to the Register for Architects and as a Member of the Royal Institute of the Architects of Ireland
☐ to the Register for Architects only

I attach (tick boxes as applicable)

☐ Evidence of Identity (Copy of Passport/National ID)

☐ Copy of the notice in writing, dated 7 January 1997, 13 March 1997 or 11 June 1997 sent by the Minister (whether to the person or to an organisation representing the person in the matter) stating that the person was successful in his or her application to be included in the relevant list

☐ Employer Verification Form(s) demonstrating "seven years or more in the field of architecture under the supervision of an architect or architectural bureau" (required only if you are seeking membership to the RIAI *and* applying for the affix MRIAI)

☐ RIAI Payment Form and Assessment Fee

Declarations
Please make the following declarations by placing a tick in the relevant box.

Have you ever been convicted of a relevant* criminal offence?	☐ Yes	☐ No
Have you ever been subject to any sanction, including reprimand, suspension or expulsion, by or from any professional or regulatory body in any country?	☐ Yes	☐ No
Have you ever been refused admission or Registration by any professional or regulatory body in any country?	☐ Yes	☐ No
Are there at present any proceedings under way which might affect your status in respect of any of these matters?	☐ Yes	☐ No

If you have answered **'Yes'** to any of these questions please supply details:

I also declare that all of the information supplied as part of this application is, to the best of my knowledge, true in every respect and that all relevant matters have been disclosed.

I agree to the RIAI retaining the information submitted in this application for the purpose of maintaining a database of Members/Registrants, for statistical reporting and for use in relation to any future application, should this application be unsuccessful.

☐ I agree ☐ I disagree (A copy of the RIAI's data retention policy can be found at www.riai.ie)

Signed Date

Your Application with all necessary documentation and the appropriate Application Fee should be sent to:

ADMISSIONS
RIAI
8 MERRION SQUARE
DUBLIN 2

Section 18 of the Building Control Act 2007 provides that a person who makes or causes to be made, any false declaration or misrepresentation for the purposes of obtaining registration, or aids or abets such action, shall be guilty of an offence, and shall be liable, on summary conviction, to a fine not exceeding **€**5,000 or imprisonment for a term not exceeding 12 months or both.

Note*: A 'relevant' offence is one which relates to/would have a bearing on an architect's duty of care to a client or to any other person/s who might be affected by his/her professional activities.