

## **PROGRAMME: PROJECT SUPERVISOR DESIGN PROCESS**

**Presenters:** Cathal Mooney CMIOSH, SBD Safety By Design;  
Paddy MacNeill MRIAI, Scott MacNeill Architects

**CPD Points:** 20 structured

**Class size:** 16 maximum

**Venue:** See booking schedule

**Cost:** For a limited time, the RIAI is offering a further discount to RIAI Members on the PSDP course (Previous price €920. Original price €1600).

RIAI members - **€875** (including discount)

The RIAI, in partnership with SBD Safety By Design and Scott MacNeill Architects, is pleased to announce the launch of "Project Supervisor Design Process", an intensive two day programme designed specifically for professionals in the field of architecture. The programme includes, on successful completion of the two days and an assessment, accreditation by the RIAI as a trained Project Supervisor Design Process. This is an intense and interactive course from start to finish with involvement from participant in workshops and discussions.

**Course Aim:** To provide architects and architectural technicians with the knowledge and a system to assist them in undertaking the role of the Project Supervisor Design Process.

**Course Tutors:** Mr. Paddy MacNeill MRIAI Dip SHWW, CMIOSH, Scott MacNeill Architects  
Mr. Cathal Mooney Dip. SHWW, CMIOSH, Safety By Design and author and presenter of the RIAI "Safety by Design" CPD course.

### **Main topics;**

1. Introduction
2. Role of the Client
3. Role of the PSDP
4. Design Stage Start
5. Risk Register/Risk Assessments
6. Design Stage Meetings
7. Preliminary Plan
8. Construction Stage/Temporary Works
9. Safety File
10. PSDP Management System

The course is delivered by the means of lectures and workshops.

## **Eligibility Criteria for attending the RIAI Project Supervisor Design Process programme**

RIAI CPD is a service provided by the RIAI for its members. This programme is designed for qualified Architects and Architectural Technicians. For the programme to provide the greatest benefit to all participants it is essential that those participating have a proven level of existing knowledge. Successful completion of the programme and the associated assessment confers eligibility for RIAI accreditation as a trained Project Supervisor Design Process (PSDP). It is essential, therefore, that suitable entry criteria are in place to ensure;

- a) that all participants achieve the learning outcomes defined for the programme, and
- b) that the interests of those engaging the services of individuals accredited on the basis of passing the programme assessment are protected through ensuring that all accredited individuals are appropriately qualified.

On this basis, the entry requirements for the programme are as follows:

All participants in the programme must be able to demonstrate Qualification to the level of

- FRIAI, MRIAI, or
- Architect (i.e. Registered Architect under the Building Control ACT 2007), or
- RIAI (Arch. Tech.)

The RIAI is not in a position to assess qualifications or experience solely for the purposes of entry to this programme, therefore all prospective participants must have one or more of the above qualifications.

### **AND**

The programme is based on participants having an existing level of knowledge of health and safety in design. Participants must therefore have

- attended the RIAI 'Designing for Safety' CPD programme, or

### **Please Note:**

In order to maintain the knowledge, skills and competence in the field of Project Supervisor Design Process, all members that have successfully completed the PSDP course must undertake to complete at least 5 hours of relevant Continuing Professional Development activity each year.

**BOOKING FORM      RIAI PROJECT SUPERVISOR DESIGN PROCESS**

Venue	Date	Time	X	No. Places
Dublin (RIAI) 8 Merrion Square, D2	8+9 November	9am to 5pm	<input type="checkbox"/>	

Member Name & Number \_\_\_\_\_

Practice/Organisation \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**Eligibility:**

I am (at least one of the three following MUST be ticked)

- MRIA/FRIAI
- Registered Architect
- RIAI (Arch. Tech.)

**AND**

Indicate the date on which 'Designing for Safety' attended \_\_\_\_\_ or if claiming eligibility on the basis of equivalent or higher programme please give details:

\_\_\_\_\_

**Cost: RIAI members - €875**

**Price includes sandwich lunch both days and all course materials included.**

(Please note that we cannot process your application until payment has been received. Local Authority bookings must be accompanied by a Purchase Order number, without this the booking cannot be processed.)

Cheque  Amount enclosed \_\_\_\_\_

Visa  Mastercard  Laser

Card No. \_\_\_\_\_ Expiry Date \_\_\_\_\_

Name and Address on card (if different from above)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Purchase Order Number (Local Authority bookings only): \_\_\_\_\_

**Copyright Declaration:**

I undertake that I will not reproduce any of the information or documentation included in the PSDP course or forward any of the information or documentation received at the PSDP course to any 3<sup>rd</sup> party.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please note that the RIAI will charge a €50 administration fee on bookings cancelled more than 5 working days in advance of programme delivery. Cancellations made within 2-5 working days of programme delivery will be charged 75% of the full fee. Cancellations on the day of the programme or on the day before will result in the full amount being charged. Substitution, subject to eligibility, is allowed.

**Return to RIAI, 8 Merrion Square, Dublin 2 or Fax (01) 661 0948. For further information contact: Teresa Harte, RIAI, 8 Merrion Square, Dublin 2. Tel (01) 676 1703 Fax (01) 661 0948 e-mail: tharte@riai.ie**